

# TOWNSHIP OF NUTLEY BOARD OF COMMISSIONERS

ONE KENNEDY DRIVE  
3<sup>RD</sup> FLOOR COMMISSION CHAMBERS  
NUTLEY, NEW JERSEY 07110



## **Notice Pursuant to N.J.S.A. 10:4-8(d)**

This agenda for the next regular meeting of the Township of Nutley Board of Commissioners, and the resolutions on the agenda, reflect the agenda and proposed resolutions to the extent known at the time of posting, pursuant to N.J.S.A. 10:4-8(d). The agenda and resolutions are tentative. They are subject to amendment additions or deletions prior to the meeting. Any inquiries concerning the agenda and its contents should be directed to the Municipal Clerk's Office at (973) 284-4955.

## **AGENDA**

**BOARD OF COMMISSIONERS PUBLIC MEETING, TUESDAY, DECEMBER 18, 2018 / 7:00 P.M.**

### **PLEDGE OF ALLEGIANCE:**

### **SUNSHINE NOTICE:**

Pursuant to the requirements of the Open Public Meeting Act (Chapter 231, P.L.1975), notice of this meeting was published in the December 14, 2017 issues of The Nutley Sun, The Herald News and The Star Ledger. A copy of this notice has been posted on the Nutley Town Hall bulletin board and a copy is on file in the Municipal Clerk's Office.

### **ROLL CALL:**

Commissioner Steven L. Rogers  
Commissioner Mauro G. Tucci  
Commissioner Thomas J. Evans  
Commissioner Alphonse Petracco  
Mayor Joseph P. Scarpelli

### **MINUTES:**

- ❖ November 7, 2018 (Commissioner Rogers A/E)
- ❖ November 20, 2018

### **EXECUTIVE SESSION:**

- ❖ August 7, 2018 Sessions 1 & 2
- ❖ October 2, 2018 (Commissioner Rogers A/E)
- ❖ October 16, 2018
- ❖ November 7, 2018 (Commissioner Rogers A/E)
- ❖ November 20, 2018
- ❖ December 4, 2018

**COMMUNICATIONS/CORRESPONDENCE:**

**PROCLAMATION:**

**REPORTS:**

- ❖ Code Enforcement Report for the month of November 2018 / Department of Revenue & Finance / Commissioner Thomas J. Evans
- ❖ Public Safety Report for the month of November 2018/ Commissioner Alphonse Petracco

**BILLS:**

- ❖ December 18, 2018 Bill List

**PUBLIC COMMENT ON AGENDA ITEMS ONLY: (3 MINUTES)**

**BOARD OF COMMISSIONER ANNOUNCEMENTS:**

**ORDINANCE (S) INTRODUCTIONS: ( )**

**ORDINANCE (S) ON SECOND READING AND PUBLIC HEARING(S): (8)**

**COMMISSIONER ALPHONSE PETRACCO / ORDINANCE NO. 3404**

AN ORDINANCE TO AMEND AN ORDINANCE CODIFIED IN THE CODE OF THE TOWNSHIP OF NUTLEY, CHAPTER 228, ENTITLED VEHICLES AND TRAFFIC, PARTICULARLY ARTICLE VII (SPECIAL ZONES AND AREAS), SECTION 29A ENTITLED HANDICAPPED PARKING, TO ADD THE LOCATION SET FORTH THEREIN – CONOVER AVENUE. (INTRODUCED NOVEMBER 20, 2018)

**MAYOR JOSEPH P. SCARPELLI / ORDINANCE NO. 3406 (TABLED)**

AN ORDINANCE TO AMEND AN ORDINANCE, CODIFIED IN THE CODE OF THE TOWNSHIP OF NUTLEY, CHAPTER 484, ENTITLED PARKING LOTS, MUNICIPAL, PARTICULARLY THE FOLLOWING SECTION: ARTICLE 1 SECTION 8 ENTITLED “HOURS OF SERVICE; PARKING FEES; MONTHLY PARKING” (INTRODUCED NOVEMBER 20, 2018)

**COMMISSIONER THOMAS J. EVANS/ ORDINANCE NO. 3407**

BOND ORDINANCE PROVIDING FOR THE RECONSTRUCTION OF VARIOUS ROADWAYS AND SIDEWALKS IN THE TOWNSHIP OF NUTLEY, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$330,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$313,500 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE COST THEREOF. (INTRODUCED DECEMBER 4, 2018)

**COMMISSIONER THOMAS J. EVANS/ ORDINANCE NO. 3408**

BOND ORDINANCE APPROPRIATING \$1,670,000, AND AUTHORIZING THE ISSUANCE OF \$1,586,500 BONDS OR NOTES OF THE TOWNSHIP, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF NUTLEY, IN THE COUNTY OF ESSEX, NEW JERSEY. (INTRODUCED DECEMBER 4, 2018)

**COMMISSIONER THOMAS J. EVANS/ ORDINANCE NO. 3409**

BOND ORDINANCE APPROPRIATING \$256,600, AND AUTHORIZING THE ISSUANCE OF \$243,750 BONDS OR NOTES OF THE TOWNSHIP, FOR VARIOUS WATER UTILITY IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF NUTLEY, IN THE COUNTY OF ESSEX, NEW JERSEY. (INTRODUCED DECEMBER 4, 2018)

**COMMISSIONER THOMAS J. EVANS/ ORDINANCE NO. 3410**

ORDINANCE PROVIDING FOR THE DIGITAL ARCHIVING OF CODE ENFORCEMENT AND MUNICIPAL CLERK'S OFFICE RECORDS, AND RELATED SERVICES, IN AND BY THE TOWNSHIP OF NUTLEY, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$100,000 THEREFORE (INTRODUCED DECEMBER 4, 2018)

**COMMISSIONER THOMAS J. EVANS/ ORDINANCE NO. 3411 (TABLED)**

ORDINANCE OF THE TOWNSHIP OF NUTLEY AUTHORIZING THE EXECUTION OF A FINANCIAL AGREEMENT WITH PB – 100 METRO URBAN RENEWAL, LLC AND GRANTING A TAX EXEMPTION (INTRODUCED DECEMBER 4, 2018)

**COMMISSIONER THOMAS J. EVANS/ ORDINANCE NO. 3412 (TABLED)**

ORDINANCE OF THE TOWNSHIP OF NUTLEY AUTHORIZING THE EXECUTION OF A FINANCIAL AGREEMENT WITH PB – 200 METRO URBAN RENEWAL, LLC AND GRANTING A TAX EXEMPTION (INTRODUCED DECEMBER 4, 2018)

**RESOLUTIONS: (28)**

**Commissioner Rogers: (3)**

**No. 325-18** /Authorize an agreement between the Township of Nutley and the Nutley Family Service Bureau Food Pantry in an amount not to exceed \$25,000.00/ January 1, 2019 through December 31, 2019

**No. 331-18** / Authorize and Approve 2018 Budget Transfer / \$3,300.00

**No. 333-18/** Authorize Interlocal Services Agreement with the Township of Bloomfield /Animal Control Services for 2019 / \$6,000.00 monthly

**Commissioner Tucci: (2)**

**No. 315-18** / Authorize and Approve 2018 Budget Transfer / \$32,200.00

**No. 317-18** /Authorized to Enter Into a Contract with Premier Vision Care / In the amount of \$1,700.00 / January 1, 2019 through December 31, 2019

**Commissioner Evans: (11)**

**No. 307-18/** Award contract to DRS Imaging for the scanning and archiving of Code Enforcement Documents / Union County Pricing Coop. Bid No. 28-2015 / Not to exceed \$100,000.00 in calendar year 2019

**No. 308-18 /** Reject all request for proposals due to change of scope for banking services received on November 27, 2018

**No. 309-18/** Authorize to Advertise for Request for Proposal for Banking Services / To be received by Wednesday, January 9, 2019 at 11:00 AM

**No. 310-18/** Authorizing the Township of Nutley to enter into contract with Essex County Purchasing Program pursuant to provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1

**No. 311-18/** Authorizing the Township of Nutley to enter into contract with State of New Jersey Cooperative Purchasing Program pursuant to provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34-7.29(c)

**No. 312-18/** Authorizing the Township of Nutley to enter into contract with US Communities Government Purchasing Alliance, National Joint Powers Alliance, Keystone Purchasing Network and HGACBuy Vendors pursuant to provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-11

**No. 313-18/** Establish Petty Cash Fund for 2019/ \$650.00

**No. 314-18 /** Authorize professional services contract to Inglesino, Webster, Wyciskala & Taylor, LLC/ Legal counsel / Litigation related to Hoffmann-LaRoche redevelopment / Not to exceed \$95,000.00

**No. 326-18/** Refund overpayment of tax charges / Total: 15,273.48

**No. 327-18/** Authorize refund of escrow monies for land use and applications in the amount of \$6,062.50/Variou Blocks and Lots

**No. 334-18 /** Full tax exemption of disabled war veteran as per N.J.S.A. 54:4-3.30 / Louis R. Russo of 586 Prospect Street / As of November 7, 2018 and Subsequent Years / Refund \$1,911.60 for 2018 taxes

**Commissioner Petracco: (4)**

**No. 324-18 /** Authorize Submission of a Strategic Plan for the Nutley Municipal Alliance Grant for Fiscal Year 2019

**No. 329-18/** Change Order No. 1 / The Law Firm of Scarinci and Hollenbeck, LLC / Labor Counsel Services / Increase: \$50,000.00

**No. 330-18 /** Authorize and Approve 2018 Budget Transfer / \$50,000.00

**No. 332-18 /** Grant extension of medical leave of absence without pay to Anthony Borino/ December 6, 2018 through January 5, 2019

**Mayor Scarpelli: (8)**

**No. 316-18/** The Board of Commissioners & Chief of Police are permitting Plenary Retail Distribution Establishments to Change Hours of Operation on Christmas Eve & New Year's Eve for 2018

**No. 318-18/** Authorize to enter into a professional service contract with Arterial, LLC/ To provide Vehicular Wayfinding System Design Service / Not to exceed \$50,000.00/ January 1, 2019 through December 31, 2019

**No. 319-18/**Authorize to enter into a contract with Mott MacDonald, 111 Wood Avenue South, Iselin, New Jersey 08830-4112/ to provide Professional Services as required to assist the Township attorney in responding to the claim made by Hoffman La Roche and other environmental issues/ not to exceed \$15,000.00/ January 1, 2019 through December 31, 2019

**No. 320-18/** Authorized to enter into a 2019 Municipal Service Agreement with the Cambridge Heights at Nutley Umbrella Associations for Services on Public Roads and Streets

**No. 321-18/** Authorize to enter into a contract with Pennoni Associates, Inc., 24 Commerce Street, Suite 300 Newark, New Jersey 07102 / To provide engineering services/ Not to exceed \$165,000.00/ January 1, 2019 through December 31, 2019

**No. 322-18/** Authorize an Amendment to the Contract of Ricci Planning for Supplemental Professional Planning Services / Not to Exceed \$5,000.00/ January 1, 2019 through December 31, 2019

**No. 323-18/** Approve raffle application for HSA Good Shepherd Academy

**No. 328-18/** Authorize and Approve 2018 Budget Transfer / \$138,200.00

**MEETING OPEN TO THE PUBLIC (5 MINUTES):**

**ADJOURNMENT:**

This meeting will be continued on Thursday, December 20, 2018 at 9:00 A.M.

**REMINDER:**

The next Board of Commissioners meeting is scheduled for Monday, December 31, 2018 at 9:00 A.M., Nutley Town Hall, 3<sup>rd</sup> Floor Commission Chambers.

**HAPPY HOLIDAYS!**