

BAK -
Approved
1/8/20

**TOWNSHIP OF NUTLEY
PLANNING BOARD MEETING MINUTES
Wednesday, December 18, 2019**

A meeting of the Planning Board of the Township of Nutley was held on the third floor of the Township of Nutley Municipal Building, One Kennedy Drive, and Commission Chambers. Adequate notification was published in the official newspapers of the Herald News, the Star Ledger and the Nutley Sun on December 13, 2018.

Roll Call

Ms. Castro – Present
Mr. Malfitano – Excused
Mr. Contella – Present
Mr. Kirk – Present
Mr. Greengrove – Present
Ms. Kucinski – Present
Mr. Del Tufo – Excused
Mr. Arcuti - Excused
Ms. Tangorra – Present
Mr. Kozyra – Present
Commissioner Evans – Present
Mayor Scarpelli – Present

Meeting Minutes

The Meeting Session Minutes for December 4, 2019 were accepted by the Board.
The Executive Session Minutes for November 20, 2019 were accepted by the Board.

Communications/Bills

An invoice for Gail Santasieri in the amount of \$150.00 for her attendance at and preparation of the December 4, 2019 Meeting Minutes was approved by the Board.

An invoice for Ricciplanning, #NTPB-00081-07 in the amount of \$2,112.50 for review of the Prism Roadway application and attendance at multiple meetings (June – August) was approved by the Board.

An invoice for Ricciplanning, #NTPB-00081-09 in the amount of \$633.00 for review of the Prism Roadway application and attendance at multiple meetings (September/October) was approved by the Board.

A letter from Hudson/Essex/Passaic Soil Conservation District dated 11/6/19 regarding Metro parking, courtyard and accessory roads which was submitted to them for approval. No action is required from this Board.

The proceedings in this matter were voice recorded. The recital of facts in the Minutes is not intended to be all-inclusive but is a summary and highlight of the complete record made before the Planning Board.

Mr. Kozyra was contacted by Ms. McGovern of the Zoning Board regarding the annual registration statements that have to be filed with the State by each Board Member. She mentioned that five (5) members of the Zoning Board received fines from the State with respect to their submissions. Mr. Kozyra feels it is either an error on the State's end or a computer glitch. He was asked if anyone on this Board received any fines and he responded that to the best of his knowledge no. Commissioner Evans stated that he knew of updates that were made to help clear up the confusion with respect to the PIN confirmations that were mistaken for statement confirmations, and new 2019 board members who did not submit their statements in time.

Old Business

None

New Business

Resolution and Agreement – RFP Planner (Ciccolini Property)

Mr. Kozyra stated that he forwarded the agreements to the Chair and Board Members regarding DMR Architects as the Planners for the Ciccolini property. The Resolution and Contract are being signed by the Board Members tonight and the Contract will be forwarded to DMR for execution. They have a 1/1/20 start date. Commissioner Evans asked if Mr. Kozyra had an idea of how long it would take DMR to complete and submit their study. Mr. Kozyra believes he gave them a six (6) month contract but he does not believe they will need that long. Mayor Scarpelli asked if Mr. Kozyra could reach out to DMR to see how long they think they will need to complete their study. Mayor Scarpelli said that he does not want to have to wait until June for their report and Mr. Kozyra stated that it was not in the budget for multiple presentations, just a one and done. Mr. Kozyra stated that he would reach out to DMR to get an approximate completion date before he sends them the Contract for execution.

Public Comments

Karen O'Malley, 81 Coeyman Avenue – Ms. O'Malley was interested in finding out about the resolution/contract for the Ciccolini property. Mr. Kozyra gave her a quick explanation – the Town owns the property and needs assistance in planning what will be best for the property, i.e., redevelopment or rehabilitation. DMR was hired as the Planner and they will give direction as to what might be put on that and surrounding properties. They will interview all of the departments that have relevance to the application and then make recommendations for the redevelopment of the area. They will make a public presentation and the public will have a chance to give their feedback. Ms. O'Malley also had concerns about how the schools would be affected by this redevelopment and Commissioner Evans spoke about how the three projects in Nutley (tax wise) were planned with the schools in mind.

Committee/Sub-Committee Reports

None

The meeting concluded at 7:26 p.m.

The next meeting is scheduled for Wednesday, January 8, 2020 at 7:00 p.m.