

Meeting Minutes—Nutley Historic Preservation Committee

Meeting Date: September 17, 2020

Meeting Time: 7:00 PM

Location: Zoom meeting

1. Call to order & attendance: Jim Levendusky, John Demmer, John Simko, Dante Intindola, Jeanne Van Steen, Janice Fraser, Sal Corvino, Mina Greiss
2. Announcement regarding compliance with Open Public Meetings Act
3. Minutes - accepted
4. Communications and bills
5. Ongoing Business
 - a. 232 Highfield Lane update – reviewed plans for Phase 2. Mina will consider garage renovation as well in the future, knows he needs to go through same process with HPC, may change the paint color – would be an amendment.
 - i. Dante made a motion to approve Phase 2 of 232 Highfield Ln construction project rear carport addition, as depicted in drawings presented,
Sal, John D, Dante, Jim, Jeanne, John S, Janice all vote yes
 - ii. Sal C will prepare verbiage for Certificate of Appropriateness, will send to Dave Barry by next week
 - b. Update on Enclosure and Erie Place Districts – need to do a formal OPRA request for Erie PI and Dante will pursue more information, Rosalie Scheckel home at 24 Enclosure – she has initial forms but she wanted to go over details in person, Jeanne will contact for a porch meeting with John D.
 - c. Van Riper House – Dante put forth a motion to put Van Riper House 491 River Rd for HPC
 - i. Janice, Dante, and John D abstain
 - ii. Jeanne, John S, Jim, Sal all approve
 - d. 90 Vreeland Avenue – want to collect more information on Dodd family
 - e. Procedure – after we approve, we develop a narrative to present to the planning board

- f. Kingsland Manor and Vreeland House: ready to go before the Planning Board, Janice to reach out to schedule a time to put it on the agenda of the Planning Board
- g. 65 Church Street: ready to go before the Planning Board
- h. Casale property 391 Prospect St– John D needs more time
- i. Lambert Square update – Suggestion of putting up plaques ahead of any celebrations, Commissioner Scarpelli picked them up and DPW will put them on the monuments.
- j. Monitoring and enforcement:
 - i. need to follow up on the town flagging which properties are historic
 - ii. staying ahead of planned alterations to historic structures that do not require permits – roofing and siding
 - iii. keeping property owners aware of their responsibilities: annual notification letter, town website announcement
- k. Outreach and community awareness/involvement:
 - i. development of a website on town website – need to collect info
 - ii. library / Historical Society presentation
 - iii. Inventory of social media/web assets (FB -need to add Dante as admin, Twitter - no
- l. Rail Trail: Newark-Paterson Branch – if Montclair project is successful, maybe we can attempt the same

6. New Business

- a. Review of duties under the Ordinance – John Demmer is Vice Chairperson
- b. List of historic properties/landmarks
 - i. already designated as historic
 - ii. Application pending
 - iii. Under evaluation
 - iv. For consideration
- c. Nutley Bank – past efforts/future efforts

7. Adjournment – 8:46 pm

NEXT PUBLIC MEETING: October 15, 2020