

## Meeting Agenda—Nutley Historic Preservation Committee

Meeting Date: August 20, 2020

Meeting Time: 7:00 PM

Location: Zoom meeting

1. Call to order & attendance

Jim Levendusky, John Simko, Sal Corvino, John Demmer, Dante Intindola, Jeanne Van Steen, Janice Fraser

2. Announcement regarding compliance with Open Public Meetings Act

3. July 16, 2020 Meeting Minutes approved

4. Communications and bills - None

5. Welcome to newly appointed member Jim Levendusky, term will end May 14, 2024, John Simko's new appointment fills Dottie Greengrove's spot which will expire 12/31/2020

6. Ongoing Business

- a. 232 Highfield Lane update, Certificate of Appropriateness – will have verbiage for what can be done, drawings need to be dated, approval for Part 1 only will be detailed

Forester is willing partner for HPC and happy to discuss trees and get the report, question if trees can be protected

- b. report on Enclosure and Erie Place Districts - rather than putting entire district, will aim for separate homes, need home owners' consent ; Erie PI District was done under ordinance and is not included any catalogs of properties, Dante suggested that we pull the ordinance and come up with a boundary, will do an OPRA request

- c. report on Van Riper House and 90 Vreeland Avenue – VRH – will be having a big fundraising campaign, consulted with archaeology company and they suggested having a community dig; 90 Vreeland will write a letter – clerks at billing dept, trying to set up a communication with them so we can see history of homes and come up with a process

- d. Kingsland Manor, Vreeland House, and Van Riper House: ready to go before the Planning Board

- e. 65 Church Street: ready to go before the Board of Education

- f. Lambert Square unveiling on hold – suggestion by Jim to put the markers up and have a small ceremony with photo opp and plan a bigger celebration later, put an article out
- g. Monitoring and enforcement:
  - i. staying ahead of planned alterations to historic structures that do not require permits
  - ii. keeping property owners aware of their responsibilities: annual notification letter, town website announcement
- h. Outreach and community awareness/involvement:
  - i. development of a website featuring Nutley's rich stock of homes, businesses, parks, etc., past and present; search by address, building type, historical designation – perhaps info on a town based website for HPC with information about houses, should consider marketing and communication, outreach
  - j. consider goals, seek funding, clarify how to handle funds through the town – should prioritize signs and markers around town
  - k. library / Historical Society presentation and/or *Nutley Neighbors* article about what NHPC and it means (and does not mean) to be on our list
  - l. continued outreach to specific properties -Casales interested – age, style of architecture
- m. Historic Preservation 101

## 7. New Business

- a. election of a Chairman -welcome Jim Levandusky
- b. Nutley rail trail discussion – links many neighborhoods in town, can do walking tours,
- c. setting an agenda for 2021 -Jim

## 8. Adjournment

NEXT PUBLIC MEETING: September 17, 2020