

# Meeting Minutes—Nutley Historic Preservation Committee

Meeting Date: December 17, 2020

Meeting Time: 7:00 PM

Location: Zoom meeting

## 1. Announcement regarding compliance with Open Public Meetings Act

*Pursuant to the requirements of the Open Public Meeting Act (Chapter 231, P.L.1975), notice of this meeting was published in the November 28, 2019 issues of The Nutley Sun, The Herald News and The Star Ledger.*

*In an effort to prevent further spread of COVID-19 Pandemic, the public meetings for the remainder of the year 2020 have been changed to ZOOM Webinar or teleconference meetings until further notice.*

*Notice of meeting revisions was published in the May 13, 2020 issue of The Star Ledger, May 2, 2020 issue of The Herald News, TAPinto Nutley.net and through the Township's alert system.*

*The public will be able to listen to the Nutley Historic Preservation Committee meeting and participate during the designated Public Comment portions of the meeting by utilizing access through a URL link or Dial in numbers provided on the township website.*

## 2. Call to order & attendance

<b>Member Name</b>	<b>Present (P) Absent (A) Excused (E)</b>
James Levendusky	P
John Demmer	P
Sal Corvino	P
John Simko	P
Jeanne Van Steen	P
Janice Fraser	P
Dante Intindola	P

Mina Greiss, owner of 232 Highfield Ln, in attendance as well.

## 3. Minutes – Adopted

4. Communications and bills, will include communications with Mina Greiss.

## 5. Ongoing Business

### a. Designated Properties with pending business

232 Highfield Lane – property owner Mr. Greiss would like to discuss further plans/additions for the property – ask home owner to walk us through the plans

1) Sunk-in patio – with glass railing and access to basement. Consensus that can move forward with drawings, glass railing covers code requirements, can create architectural interest, doesn't eliminate sight lines, doesn't block light, is in the back of the house, but some members wary of the glass addition. Need more drawings and details or retaining wall and railing with sample of materials.

2) Wrap around screen in porch continuing in design with the front porch, continue with railing, there would be a 3D sunroom – Graeme Hardie had discussed with Ruth Bedford the possibility of this addition – consensus is that it need more drawings to make a decision

3) Landscaping – is it deemed historical? Ruth's landscaping – hedgerows around perimeter is prominent and significant part of the property, it is in keeping with style of the home. Mr. Greiss wants to beautify the property, many rhododendrons weren't maintained properly, want to trim them so they grow better – right now they are leggy. Right side by driveway, many of them are dying, some blocking visibility on sidewalk. Has ideas for landscaping, been consulting with Silas Mountsier and Graeme Hardie. Consensus – safety is most important, no objections to trimming, no objections to additions to landscaping that enhance the property.

b. Properties/Areas of Interest

-319 Prosepct, Casale home, information in the drive

c. Properties Designated by NHPC and Ready for Planning Board Review

- Looking at the new forms - for Vreeland House and Kingsland Manor – Just need from Mayor Mauro Tucci, not all of the Commissioners, he is willing to sign the new forms.

-Do we include interior of these properties on form

-Vreeland House – yes, intact and important part of its historical significance

-Kingsland Manor – do we continue of the Historic Restoration Trust Kingsland Manor nonprofit organization not on board? Attempted contact with Leon Kish with no response. If we don't receive response, we will just let the know we will proceed. Mrs. Van Steen will reach out to Mrs. Linda Buset.

d. Review of the process to issue a Certificate of Appropriateness (CoA), we should schedule a meeting with Dave Berry, ask him to attend January meeting to get his feedback

- e. Outreach and community awareness/involvement:
  - i. development of a webpage on town website
  - ii. Inventory of social media/web assets (FB, Twitter?, town website?)

6. New Business

7. Public Comment

8. Adjournment 8:55 PM

NEXT PUBLIC MEETING: January 21, 2021