

Township of Nutley
1 Kennedy Drive
Nutley, New Jersey 07110
APPLICATION FOR EMPLOYMENT

Please Print

Position(s) Applied For _____ Date of Application ____/____/____

Name _____
Last First Middle

Address _____
Street City State Zip Code

Telephone ____ (____) ____ - ____ Social Security No. ____ - ____ - ____

If you are under 18, can you furnish a work permit _____ Y ___ N

Have you ever been employed here before _____ Y ___ N

Are you legally eligible for employment in this country _____ Y ___ N

(Proof of U.S. citizenship or immigration status will be required upon employment)

Date available for work _____ / ____ / ____

Type of employment desired ____ FT ____ PT ____ Temp. ____ Seasonal ____ Educ. Co.Op.

Are you able to meet the attendance requirements of the position _____ Y ___ N

Have you ever been convicted of a felony in the last 7 years _____ Y ___ N

(Such convictions may be relevant if job related, but does not bar you from employment)

If yes, please explain _____

Driver's License Number (if required by job) _____ State _____

EMPLOYMENT HISTORY

List your last 4 employers, assignments or volunteer activities, starting with the most recent, including military experience

From	To	Employer	Telephone
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Job Title	Address
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Immediate Supervisor and Title

Summarize the nature of work performed and job responsibilities

Reason for leaving	Hourly Rate/Salary
	Start \$ _____ year _____ Final \$ _____ year _____

From	To	Employer	Telephone
Job Title		Address	
Immediate Supervisor and Title			
Summarize the nature of work performed and job responsibilities			
Reason for leaving	Hourly Rate/Salary		
	Start\$	year	Final\$ year

From	To	Employer	Telephone
Job Title		Address	
Immediate Supervisor and Title			
Summarize the nature of work performed and job responsibilities			
Reason for leaving	Hourly Rate/Salary		
	Start\$	year	Final\$ year

From	To	Employer	Telephone
Job Title		Address	
Immediate Supervisor the Title			
Summarize the nature of work performed and job responsibilities			
Reason for leaving	Hourly Rate/Salary		
	Start\$	year	Final year

QUALIFICATIONS

Any special skills and qualifications acquired from employment or other experience that may qualify you for work with our company

EDUCATIONAL BACKGROUND

Name and Location	Years Completed	Did you Graduate	Course of Study
High School			
College			
Other			

REFERENCES

NAME	TELEPHONE	YEARS KNOWN

It is understood and agreed upon that any misrepresentations by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the employer reserves the right to terminate my employment at any time with or without cause and without prior notice. I understand that no representative of the employer has the authority to make any assurances to the contrary.

I give the employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

Signature of Applicant_____ **Date**_____